

Coldwater Board of Public Utilities
1 Grand Street
Coldwater, MI 49036
Telephone: (517) 279-9501
Fax: (517) 279-0805

Requester's Fax #: _____
Requester's Email: _____



Unpaid Utility Bills

Request for Information Date: _____

Requested By: _____

Closing Date: _____ Possession Date: _____

Service Address: _____

Seller Name: _____

Forwarding Address: _____

The following accounts have balances due for the above service address:

Account #	Amount	Date Closed
_____	_____	_____
_____	_____	_____
_____	_____	_____

Plus an estimated* final bill based on expected Possession Date.

Total Amount due to Coldwater BPU \$ _____

*Estimated bill is based on average of three highest bills in the last twelve (12) months plus 25%. Any overpayment will be returned to the Seller when the account is made final. If circumstances exist that the estimate is not enough to cover the actual bill, the Seller is responsible to pay that amount in full.

This form does not exclude the BPU from the right to lien an unpaid utility bill according to State of Michigan statute and local ordinance.

The refund to the seller from any overpayment to the Coldwater Board of Public Utilities (if an overpayment occurs) will be available 45 days following receipt by the Coldwater Board of Public Utility of the withheld sum.

Agent's Signature

Date

Seller's Signature

Date

Seller's Signature

Date

BPU Signature

Date